

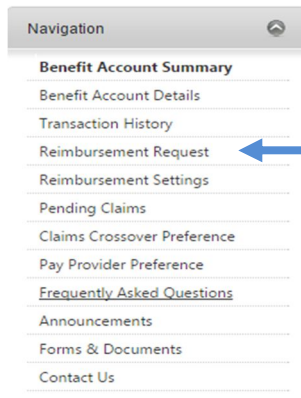
HEALTHY DOLLARS


Online Account Instructions

1. To set up your account online go to www.healthydollarsinc.com or download our app which is available on the Apple App Store and the Android Market!
2. Click on "Check Account Balances"
3. Click on Register
4. Select a Username
5. Choose a password. Passwords must be 8-15 characters and contain at least one number, one letter and a special character.
6. Enter your first and last name.
7. Enter your email address
8. Enter your employee ID: it is your social security number without dashes.
9. Registration ID: Use the drop- down menu to select Card Number and enter your 16 digit number card number into the space provided.
10. Make sure to Accept Terms of Use!
11. *Note – click on the? mark bubbles to get additional help on each field

EMPLOYEE ONLINE CLAIM SUBMISSION

- 1) Login in to your Healthy Dollars Account
- 2) Select "Reimbursement Request"



- 3) Select 
- 4) Enter your claim details
- 5) Click OK

Don't forget to enter or update your Direct Deposit information!

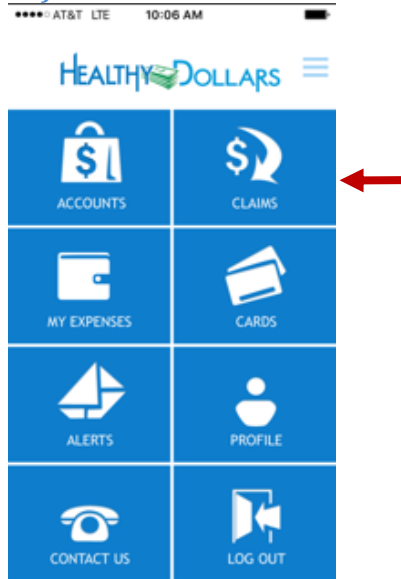
You can upload your receipts too!

HEALTHY DOLLARS

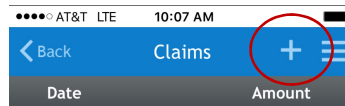
MOBILE APP CLAIM SUBMISSION

1) Login to your Healthy Dollars Account

2) Select "Claims"



3) Select the "+" to add a new claim



There are currently no claims which require documentation. If you would like to submit a reimbursement request, use the "add claim" button at the top of the screen

4) Enter your claim details

5) Upload your documentation by taking a picture of it with your phone!